



New & Changed Features

General

1. Double clicking on an item in the item-line section of POS or Debtor Invoice now opens the item-line editing screen.
2. Clients, Creditors and Your company (Self) can now have an unlimited number of delivery addresses. For Self, there is an extra tab page called "Delivery" at *Maintenance / Setup*. For Client and Creditor a new tab page, also called "Delivery" has been added to the right hand note book. Each delivery address is given a name so that it can be identified from within a list. The name does not form part of the delivery address.

Places where delivery address is normally selectable have been altered to provide a pull-down combo that allows you to pick which delivery address to use for the particular document. Not only can clients have multiple delivery points but you can order goods for delivery to shop, warehouse or even other branches.

The Client and Creditor tabs on *Maintenance / Setup* contain a combo for selecting the default delivery address. The options are "Main delivery address", "Postal address", and "None".

An example of use is that as soon as this option became available WSL immediately set its default to "None" in Client because most of its invoices do not need a delivery address specified.

Changing the way delivery addresses are selected has immediately left a blank space in the top, right of the Debtor Invoice screen. We are looking for suggestions of what this space could be used for. Please email suggestions to support@wildsoft.co.nz

3. For quite some time users have been able to save some incomplete transactions and then later recall them for later completion. This process has come to be known as "Parking". Parked transactions were saved on the machine that they were generated on, the effect of which was that they escaped most backup processes and could only be retrieved on that same machine.

Parking has been altered to the extent that current Parked transactions will not be able to be retrieved. Consequentially **do not run this service pack if you have parked transaction**. Process or delete them first.

The new Parking is still restricted to POS transactions, Debtor invoices and receipts, and the F9 and F10 function keys operate in a similar manor to previous. However the F10 now produces a list that includes information about the user who parked it, when it was parked and what machine it was parked from. The form opens with a list of transactions that were parked from the calling machine but there is check box that allows the user to view all transaction of the same type parked on all machines.

Selecting a transaction from the list makes it active. If a transaction was in progress it gets parked as part of the process.

Parked transactions are now stored in with the main database data and so get included in any backup of the database.

A new option is available from *File / Common / Open transaction*. This gives the same list as F10 but with the added abilities to see all transactions, not just those of a particular type, and to open each in the appropriate screen.

4. Alt F1 now brings up a help screen displaying all function key operations. A copy of the information in table form is included at the end of this document. Note that there have been some changes.

5. Trust Account screen (*Clients / Trust account*) now shows Current balance, Layby amount, and Layby amount owed for trust amounts that are related to Laybys.
6. Added lock image to login screen - against the advice and wishes of senior management.
7. Chreos Server no longer displays a printing dialog when printing Crystal reports or external invoices, POS receipts, Packing Slips, etc.
8. Printing to a printer that has just become unavailable (due to network problems) no longer disrupts Chreos Server. A message is logged and the transaction is not marked as printed.
9. Discounting has been refined to extend its precision and to address some obscure issues.
10. Running a Server based report with parameters from the Server is now more reliable.
11. Clicking 'Abort' when Chreos cannot find Chreos Server now consistently closes correctly.
12. The speed of the display refresh in Debtor invoicing and POS after working with their Item editing screen or changing a client has been enhanced
13. The "Set printer" button on the General tab page of *Maintenance / Printing setup* now uses "Default report printer" instead of "Table printer".

Clients

1. As part of the update to Parking (see General above), the *Client / End of period* function has been updated to reflect it. Now, if there are Parked Debtor invoice or receipt transactions Client can not be rolled into the next period.
2. Due to popular demand the invoicing screen no longer requires users to press 'add' before beginning an entry.
3. Ctrl – Enter has been the only way to get to the "Edit Invoice Item Details" screen. This has been extended to include a entry button at the base of the Invoice screen, and the ability to enter by double clicking on an item line. If security has been activated on this button and it is disabled then double clicking and Ctrl – Enter will be disabled also.
4. From a number of places where individual clients are listed or selected, Shift F3 shows a list of purchases for the selected client.
5. Data management now recalculates "balance forward" balances as well as "open item" balances.
6. Manual recurring invoices can now be multi-selected for processing.
7. Minus in Debtor invoice now allows the quantity to drop to zero, there previously it could only reduce to 1.
8. The appearance of the tax rate in manual recurring invoices has been improved.

Creditors

1. Pay Creditors allows the user to specify whether all payments are marked with one batch number or marked individually. This affects how they are posted to the GL. Items with the same batch number are always batched into one GL transaction. Hence, payments made by cheque from an account that is reconciled should not be batched, but automatic or electronic payments made from a reconciled account where all the payments will be grouped as one entry on the bank statement should be batched.
2. F4 Creditor Search (and Binocular Search button) has been added to (at least) the following Creditor screens.
 - Creditor Management
 - Creditor Journal
 - Pay Creditors

Summary Invoice
Place orders with Suppliers

3. Shift F4 shows transactions for the selected creditor and is active from Creditor froms
Creditor Management
Summary invoice
Place orders with Suppliers
Inwards goods
4. In Creditor summary invoices, the date now defaults to current Creditor date and TAX amounts update totals immediately.
5. The way Creditor order quantities update has been improved.

General ledger

1. F5 now triggers Account search screen from a number of related forms.
2. When adding new account types the default for Capital is now always false (unticked).
3. The functionality of *General ledger / Post ledgers* has been enhanced. For each batch of postings there is now provision to specify a date that all transactions are to be posted up until. This date is also used as the date to be applied to any summary batch posting.

By way of clarification, the following is how posting to the GL works (eg from the Debtors' ledger). With the user entered date as the upper limit,

- A verification process is run to make sure that all transactions that are involved in the posting have valid GL accounts identified and to confirm that it balances. If there are any errors then the posting will not proceed. This validation process can also be run separately.
- A search is made of all accounts that will be in the posting to see if any are to be reconciled. If there are then they are summarised and combined to the batch level only. At present all transactions get separate batch numbers except
 - A batch of receipts
 - A single processing of multiple creditor payments where the "Batch" check box if ticked
 - Inwards goods processing where one more "Other" suppliers are included
- Batches with at least one reconciled account are posted with the date of the batch
- All remaining accounts are combined and posted as a single GL transaction using the user entered date
- If the transactions being posted include stock movement then at least two additional lines will be included in the transaction. One is a posting to "Closing stock" and the other is a posting to "Cost of sales" accounts as identified in the Item type definition (see details in the Stock section below).

Note that with all references above to the date being applied to the transaction, the actual date used will be the more recent of the date specified above or the beginning of the current GL period.

Point of Sale

1. Minus in POS now allows the quantity to drop to zero, there previously it could only reduce to 1.
2. Ctrl – Enter and a button at the bottom left of POS have been the only ways to get to the "Editing Sales Item" screen. This has been extended to include the ability to enter by double clicking on an item line. If security has been activated on the button and it is disabled then double clicking and Ctrl – Enter will be disabled also.
3. Cancelling a layby puts an item back on to the shelf ("Stock on Shelf") instead of instead of into "Held" field.

Stock

1. As part of the update to Parking (see General above), the (Quantity) Held field has been brought into use. When a parked transaction includes stock items the "Stock on shelf" quantity is reduced and the "Held" quantity is increased unless the quantity being parked is a negative in which case it works the other way around.

2. Item codes can now contain the '+' or '-' symbols.
3. The definition of an Item type (the ItemType tab on *Stock: Stock table maintenance*) has been extended to include the identification of a “Cost of sales” account. This is important if the GL module is being used and transactions are being posted to it. Some additional information about identifying Item types has been supplied at the end of this document.
4. The functionality of BOM (*Stock / Bill of materials*) has been enhanced. We are currently working on allowing it to produce Serial number tracked items, and to build out of serial number tracked items. This functionality will be released in the near future.
5. Chreos has always had a second Item code field that has not been shown. It has been used exclusively for upgrading stock from older versions of Chreos and other products such as BookShop. This code field has been extended and included on the main Stock entry form.

On the Stock items tab page of *Maintenance / Setup* used to have a check box called “Search Item No” in a “Compatibility with BS section”. This has been replaced with a “use 2nd item code” in an “Extra item code” section. It is using the same data storage so if this was ticked in the past it will still be ticked. In order for the Field to appear in Stock management this option must be ticked, and only if it is ticked will it be included in various item searches.

6. The Supplier tab page on Stock Management now shows and allows editing of a supplier’s quantity on hand figure.
7. The Stats tab page on Stock Management now shows special price and quantity as well as normal price. All data is duplicated from the Item details tab page on the left.
8. Shift F6 (stock item transactions) has been moved to Shift F2.
9. When "End now" is clicked on the specials tab of a special that is currently active, the Stop date of the special is now set to the current Sale date.

Setting up accounts in ItemType

Stock / Stock table maintenance. Select the “ItemType” tab. Every ItemType needs to have at least some of these accounts identified.

If the ItemType’s trade form is “Stock” then at a minimum Purchases, Sales, Closing stock, and Cost of sales accounts need to be identified.

If it is a “Non dim(inishing)” trade form then the Sales account needs to be identified. The Purchases account only needs to be connected if there is even the slightest likelihood that instances of the item or service will be purchased. If these relate to actual stock then Closing stock, and Cost of sales accounts can optionally be identified although the figures may be rather meaningless. You would only do so if you intend or could possibly have stock on the shelf, and then they are not strictly a non-diminishing item.

Note that there is no value in identifying either Closing stock or Cost of sales account and not the other. Chreos will only use them if they are both present so that the transaction will balance.

Note also that there are some limitations on the sort of accounts that can be selected if the trade form is stock:

Purchases:	A P&L acc, Trading account with a default DR balance.
Sales:	A P&L acc, Trading account with a default CR balance.
Returns:	A P&L acc, Trading account
Closing stock:	A Balance sheet, trading account
Cost of sales:	A P&L acc, Trading account