



CHREOS SERVICE PACK 14

New & Changed Features

General

1. Navigation changes

In Client Management

Double clicking a client shows the client's details.

Double clicking an invoice shows the invoice details.

In Item Management

Double clicking an item shows the item's details.

In General Ledger Management

Double clicking an account shows the account's details.

Double clicking a transaction shows the transaction's details.

In Creditor Management

Double clicking a creditor shows the creditor's details.

Double clicking a transaction displays its details.

2. Printing menu changed. Now features Invoice & Suppliers' order printing from a transactions sub menu. Printing Packing slips and Consignment notes will follow.

3. The Chreos logo on the main form of Client now changes to reflect differing windows colour schemes.

4. Report installation wizard available from the Report linking screen (Maintenance | Advanced | Report linking). This features Drag and Drop report installation for Crystal reports. The left hand side shows reports that are available but not linked in to Chreos. You can add them as server or client reports by dragging them to groups in the appropriate sections. Right clicking in the Groups area allows a new report group to be added.

Once a report is moved over to the right, right clicking on it allows the name and access level to be edited. Select the printer to be used for all reports installed for this session and then Install" them.

5. The "Wizards" screen has been visually updated a little but is not fully implemented.

6. Clicking a column heading in the server log now auto-sizes the column to fit the text in that column.

7. Several improvements have been made to the appearance of the front screen of Chreos Server.

8. Setting up a new company now loads a number of defaults to reduce number of settings required.

9. Creating a practice company now also sets the local files path for the machine Chreos Server is running on.

10. Most "Open" and "Save" dialogs now remember the last directory accessed. Eg. In Backup.

11. Email addresses in Clients, Creditors, Contacts and Setup are now clickable. Clicking an email address (when not in add or edit mode) will bring up your email client and fill in the address for you.

Web sites for clients, creditors, the company and contacts have been added. Clicking these (when not in add or edit mode) will open the default web browser to that site.

12. The "Printing setup" (accessed through Maintenance | Printing setup and previously called "Printer setup") and been changed extensively. There are now 4 tabs relating to connected aspects of Chreos.

Debtors has sub-tabs for Invoices, Packing slips and Consignments. “Invoices” includes the ability of being able to customise a footer at the bottom of the standard invoice. “Packing slips” is similar to “Invoices” with the additional option of not including item pricing on the standard packing slip printout. Neither “Packing slips” nor “Consignments” is implemented yet but reports can be set up.

Creditors has sub-tabs for Orders and Remittance advice. “Orders” is similar to “Invoices”. “Remittance advice” only allows an external report to be connected. There is no internal report available.

General contains the setup for price labels printed and the default select of all other printers. There is also an option for globally changing the printer that all reports use. NB: This changes *all* reports, not just those associated with a specific printer.

POS receipt continues to have the setup information for cash sale receipt printing and cash drawer opening.

13. The Maintenance | Setup screen has been updated to include a “Document numbering” page. Next debtor Invoice # and Next Debtor Receipt #s have been moved from the Clients page to here.

In addition 3 new numbering fields have been added that work slightly differently to the above. The new fields are:

- Next Debtor Journal #
- Next Creditor Order #
- Next Creditor Journal #

If one of these three has a value stored on this screen then when transactions are added it will automatically allocate that number and increase the value stored here by one. If there is no value stored here the user will be required to enter an appropriate number with the transaction.

There are no immediate plans to add this extra functionality to debtor invoice and debtor receipt numbering.

14. In Maintenance | Setup on both the Client and Creditor pages a check box has been added to the Period management section on the top right of the page. If the option is ticked, it will allow the respective date to automatically change when the sales date is changed but only to the end of the current period.
15. “Contacts lists” on the left of Client Management and Creditor Management are now scrollable. Double clicking on a contact name in the list selects the Contacts tab page on the right with the detail of the selected contact showing. The details on the right change to match the selected contact on the left as the list is scrolled through.
16. Universally, reference to “Forward” transactions & balances (meaning those beyond the current period) are now changed to “Future”.

Clients

1. (Re)print invoices system changed.
 - Now features full drag and drop invoice selection.
 - Invoices are printed in the order they appear in the print list.
 - To change the order which invoices are displayed in, click the column header. An arrow indicates the currently ordered field.
 - Invoices may be previewed by selecting either the preview button or right clicking the invoice and selecting preview.
 - A dialog is at the bottom of the screen allows transactions to filtered to
 - All
 - Printed
 - Unprinted
 - From this selection, in addition to moving all or some invoices to the right for printing, selection options available are
 - Full invoices (all with debit balance other than summary invoices)
 - Summary invoices (all summary invoices regardless of balance).
 - Credit notes (all with credit balance other than summary invoices)
 - Right clicking an invoice allows the user to change

Invoice date. In order to change a date

- a. the invoice must be marked as unprinted
- b. the current date must be in the current Debtor period
- c. the new date must also be in the current debtor period

Printed status. (can toggle between marked as printed or unprinted.)

2. Client Orders supplied and processed through Debtor Invoice and POS reduce by the amount sold. If the amount sold is less than the order quantity then order remains with an adjusted quantity. Previously it was all or nothing.
3. Clients | Recurring invoices are now based around the Client date rather than the Sales date.
4. The Grid in Recurring invoices can now be saved and printed.
5. A new hot key combination of “Shift F6” shows stock movement details for the selected item in the following screens
 - Stock management (Stock | Stock management)
 - Item Search
 - P.O.S. (Stock | Point of sale)
 - Ordering (Creditors | Place orders with supplier)

The hot key “F6” which gives stock levels at all branches (including this one) still works at all these forms as well.

6. The way transactions for Balance Forward clients are aged, both as each transaction is processed, and as part of the end of period roll have been changed so that a negative (or credit) balance is never moved beyond “current” but credits are still always applied against the oldest balance.

All transactions are moved to Completed at the end of each period.

Creditors

1. Creditor Summary Invoices can now be produced (Creditor | Summary Invoice). These transactions do not need to relate to an item but they do expect to have 1 (and only one) GL account assigned to them.
2. Within Creditor Management,
 - The Details tab is now functional.
 - A navigator (5 button) has been added to the Creditors tab to enhance movement through the data and to allow refreshing of data.
3. On the second page of Pay creditors there are now two automatic buttons. One for “Confirm all” and one for “Cancel all” the currently identified payments.

General ledger

1. Cashbook entry now allows for each line (transaction) to have a separate user entered reference and date
2. In Transactions entry, a Ctrl-B keystroke in the Amount field correctly enters the amount required to balance the current transaction.
3. Future transactions can now be deleted.
4. Two new menu items have been added. However there are significant issues with their functionality and **we recommend that they only be used at the practice company level** initially.

“Post ledgers” has now been added as a menu option. However

- a. **We do not recommend any existing users activate it until** their data has been updated by your Chreos support person. There are significant issues about what will happen to historic data when this option is first used.
- b. At present all data is batched and given a single date. The date used is the current GL system date. The exception to this is that where an account is marked as “Reconciled” as part of its Account type definition, each transaction for that account becomes a separate transaction line, but the entire transaction still has the single date. This may cause problems for some users and is being reviewed.

“Banking” has now been added as a menu item. This is for trialing only.

5. Under Account maintenance, “Capital” has been added as a defining aspect of an account type. All account types related to Capital, P&L, Proprietorship, Drawings, etc should have this ticked. All others should have it unticked. As part of this service pack the account type associated with the account identified as the holder of Profit & Loss data will be marked as a Capital account.
6. Under Account management on the Account details tab, “Trading” has been added as an extra categorisation. Accounts that store Purchase, Sales and Stock value data related to stock (rather than non-diminishing or hire items). As part of this service pack each Account associated with Purchases and Sales of stock items in the Item type definition (in Stock | Stock table maintenance) has had this option ticked.

In addition, when creating any new Item types of type “Stock”, only accounts with Trading ticked can be selected.

Stock

1. When editing Serial number tracking the status now displays a description not just a character.
2. Serial items (as opposed to serial number tracking) are now referred to as subscription items.
3. In Subscription Maintenance the grid now allows printing and other “right click” activities.
4. Item Management now allows an item’s last cost and average cost to be modified via the right-hand page called 'Costs'.
5. In Item management there is now the option of selecting a costing mechanism for each transaction. Every sales transaction now stores the cost of the sold items at the time of the sale. In the past we have used the current cost of the items for determining profitability of each sale. Now we are able to use historic data as well.

A default setting is available in Maintenance | Setup | Stock items.

This service pack will set the default everywhere to “Last cost price” but this can be subsequently switched to “Average cost price”. Changing these settings do not have a retrospective affect on existing transactions.

Both costing mechanisms include both the actual cost and the associated “Other” costs.

Branches

1. Import Stock displays a completion message when import is complete.
2. Export Stock displays a completion message when the export is complete.
3. Import and Export stock levels now also export packing slip (shipped) quantities (although packing slips processing is not fully implemented yet).

This service pack has addressed the following issues:

- Client name no longer disappears when entering two or more invoices.

- Delete button in General Ledger refreshes correctly and does not move the record pointer back to the first item.
- The Tabbing through General Ledger transactions has been improved.
- In POS and Debtor invoices, items in Stock bins are more reactive to quantity and item changes.
- View Client Orders code has been modified to fix a problem on some windows 95 systems.
- Removed intermittent access violation when exiting from the reports screen.
- When previewing a server report the Server log records the preview once (not twice as before).
- Corrected the spelling in a number of places.
- Print registration no longer goes to two pages if delivery address is > 3 lines of text.
- Fixed Grid tabbing problems in Serial maintenance & Subscriptions.
- A large (>= \$1000) credit note or Invoice when adjusting a subscription no longer causes an error.
- Fixed a number of Layby, Token & Trust problems.
- Cashbook balance Now shows DR and CRs the right way.
- Fixed problem with SQL editor where after saving a new script the next script run would be deleted.
- Delete in recurring invoices now deletes item lines.
- Inwards goods line item entry no longer causes an error when editing values > \$999
- Client will no longer crash on start-up if no companies are selected.
- Fixed problem in Server where, on occasion, the log would show empty even when activities had occurred.
- Reports with an access level of zero are now available to all users.
- Chreos Server log now displays recent activities correctly on start-up.
- Import stock no longer errors when clicking on browse.
- Import stock no longer errors when clicking cancel in the open dialog.
- Item Supplier screen now works correctly.
- CTRL-ENTER in POS now updates “number of items” display correctly.
- Fixed a problem where a Detail record for a debtor was not created when receipting a client without an existing debtor detail record.
- Multi page previews no longer cause an exception on Windows 2000 machines.
- In Item management, Total costs (on the Costs page) are now formatted correctly.
- In POS, “Invoice is now Alt V to avoid conflict with “Direct credit”

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